



APPLICATION FOR APPROVAL OF TRAINING FOR WASTEWATER OPERATOR CONTINUING EDUCATION CREDIT

State Form 51138 (11-02)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

FOR IDEM USE ONLY

Approval Number:

Technical Contact Hours:

General Contact Hours:

INSTRUCTIONS

In accordance with 327 IAC 5-22-16, this application must be properly completed for all training courses for which wastewater continuing education credit hours are requested. Forms are due at least 60 days in advance, but no later than 30 days after course completion. Mail the completed form to:

Wastewater Continuing Education Coordinator
Indiana Department of Environmental Management
P.O. Box 6015
Indianapolis, IN 46206-6015

Notice of application approval and IDEM approval number must be obtained before continuing education contact hours are allowed. Any change in instructor, course presentation, course date(s) or location(s) will require reevaluation. Providers of approved training must comply with the requirements of 327 IAC 5-22-17.

1. NAME OF TRAINING COURSE:

2. NAME OF TRAINING COURSE PROVIDER:

3. NAME OF TRAINING PROVIDER CONTACT PERSON:

4. TELEPHONE NUMBER:

5. TRAINING PROVIDER ADDRESS (number and street, city, state, zip code):

6. NAME OF ORGANIZATION SPONSORING COURSE (If different than provider in #2 above):

7. SPONSOR ADDRESS (number and street, city, state, zip code):

8. COURSE INSTRUCTOR(S):

Name:

Name:

Indiana Certified Operator?

Indiana Certified Operator?

YES Certification #: _____

YES Certification #: _____

NO

NO

Occupation (attach resume or bio):

Occupation (attach resume or bio):

9. METHOD OF ATTENDANCE MONITORING AND VERIFICATION (be specific or attach samples):

10. COURSE CONTENT - Application cannot be evaluated without the following information:

Attach either an outline or narrative, brochure, agenda, workbook, etc. that includes specific topics that are included in the course presentations. Include amount of time spent on each topic. Indicate and provide explanation whether the topic deals with technical matters related directly to wastewater treatment or general matters related to the responsibilities of a certified operator.

11. TECHNICAL CONTACT HOURS:

12. GENERAL CONTACT HOURS:

13. TOTAL # OF CONTACT HOURS FOR COURSE
(Technical plus General Hours):

* A contact hour is defined as a 50-60 minute instructional session involving a qualified instructor or lecturer.

14. LIST ALL DATE(S) AND CORRESPONDING LOCATION(S) WHERE COURSE APPROVAL IS REQUESTED:

15. SEND A COPY OF THE COURSE APPROVAL LETTER TO THE FOLLOWING INDIVIDUALS:

Name:

Name:

Address:

Address: